MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 27, 2024—2:00 p.m. District Office—42800 Ivy Street**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi

1. **Approval of Agenda**
2. **Public Comments**

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees.  Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

1. **Announcements**
2. Introduction of new employees
3. Equipment and activities update
4. 700 forms due
5. Managers and Trustees photo for website
6. **Consent Calendar**
7. Accept Minutes
8. Approve disbursements
9. Receive and File Financial Statements
10. **Discussion Items**

**1.** **Life insurance information**

**2. Office staffing during CPAC conference March 14-15**

**3. OCT CalPers conference**

1. **Manager’s Reports**

**1. January recap: Sales and remaining inventory**

**2. Digitized files**

1. **Action Items**

**1. Review and select Cemetery logo from submissions**

**2. Gifts for CAPC conference (quantity and price)**

**3. Columbaria Selection (including ROI information)**

**4. Pontem expense for columbaria and new section**

**5. Employee payment in lieu of health benefits: arbitrary cap or actual benefit cost?**

1. **Trustee Reports**
2. **Future Agenda Items**
3. **Closed Session Items**
4. Public Employee Performance Evaluation - Pursuant to California Government Code Section 54957
5. Potential Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4)

Number of Potential Cases: 1

1. **Next Meeting Date:** March 26, 2024
2. **Adjournment**

**IMPORTANT NOTICES**

**In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)**

**The agenda and all related documents are available for public review online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/) **and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.**

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday February 23, 2024*,* at 2 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: February 23, 2024

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By: Michael Sauer, General Manager