

MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

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AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

Aug 27, 2024—2:00 p.m.

District Office—42800 Ivy Street

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi

D. Approval of Agenda

E. Public Comments

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

F. Consent Calendar

1. Accept Minutes
2. Approve disbursements
3. Receive and File Financial Statements

G. Announcements

1. Equipment and activities update
 - a. **New section F preparation**
 - b. **Addition of two flower cup boxes**
 - c. **Hiring update**

H. Discussion Items

1. Meeting dates for remainder of year for trustee planning
2. Banc of California transition
3. Juneteenth Holiday

I. Manager's Reports

1. July recap: Sales and remaining inventory, pre-need requests
2. Digitized files
3. Financials – June

J. Action Items

K. Trustee Reports

L. Closed Session Items

1. Potential Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4)
Number of Potential Cases: 1
2. Public Employee Performance Evaluation - Pursuant to Government Code Section 54957 Job Title: Office Manager
3. Public Employee Discipline/Dismissal/Release - Pursuant to Government Code Section 54957 Job Title: Groundskeeper

M. Future Agenda Items

N. Next Meeting Date: September 24, 2024 2:00PM

O. Adjournment

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday Aug 22, 2024, at 4 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: Aug 22, 2024

By: Michael Sauer, General Manager