



MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

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www.murrietacemetery.org/

MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES

April 1, 2024 — ~~02:00 PM~~ 01:00 PM

42800 Ivy Street, Murrieta, CA 92562

A. Call to Order- 01:16 PM

B. Pledge of Allegiance-

C. Roll Call- Chair Mejares-Pham, Vice Chair Penko, Trustee Barton, Trustee Klein, Trustee McConnell, Office Manager Richi(arrived @ 01:30PM), General Manager Sauer

D. Approval of Agenda-

E. Announcements – None

F. Public Comments –Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

G. Consent Calendar-

1.Accept Minutes -

H. Discussion Items – None

I. General Manager Report -

J. Office Manager Report -

L. Closed Session Item –*Entered into closed session at 01:20 PM*

1. Conference With Real Property Negotiators (Pursuant to Government Code Section 54956.8.)

2. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Job Title: Office Manager

3. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Job Title: General Manager

Came out of closed session at 02:50 PM with no reportable action asked for a continuance on closed session items for future agenda

Trustee Penko left meeting at 02:50 PM

M. Trustee Reports-

Chair Mejares-Pham updated trustees and managers regarding health benefits offerings and life insurance. There will be a life insurance presentation at the 04/22/2025 meeting

Also, Chair Mejares-Pham report DAR would be interested in assisting with helping fundraise for Murrieta Cemetery for WAA 2025-> Richi to follow up with organization

N. Future Agenda Items- Health Benefits / Life insurance, New Employee handbook, US Bank (endowment account), Travel Expense Policy/ Resolution, Put on November: Professional Development assessment and budget for 2026, Subcommittees

O. Next Meeting Date: April 8th, 2025 02:00 PM

P. Adjournment- *Chair Mejares-Pham adjourned meeting at 02:59 PM*



IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Chelsea Richi, Office Manager/ Secretary of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing minutes was posted on 04/03/2025 on the District's website.

Date: 04/03/2025

Respectfully By: Chelsea Richi,
Office Manager & Secretary to the Board

DRAFT