



MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

Phone: 951.677.4223
Fax: 951.677.5559
www.murrietacemetery.org/

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

January 14th, 2024— 02:00 PM

42800 Ivy Street, Murrieta, CA 92562

A. Call to Order-

B. Pledge of Allegiance-

C. Roll Call-

Chair Penko, Vice-chair Mejares-Pham, Trustee McConnell, Trustee Klein, Trustee Barton,
General Manager Sauer, Office Manager Richi

Approval of Agenda-

D. Announcements-

1. Next meeting (1/28/2025)- New Trustee photo to be taken
2. Cemetery walk through w/ Trustees - General Manager Sauer to update Trustees Next Meeting (1/28/2025)
3. Cal card update
4. Termination of cleaning services with Vendor - cleaning to be moved in house

E. Public Comments –

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

F. Consent Calendar-

1. Accept Minutes -

G. Discussion Items -

1. Time off policy for MVCD staff
2. CalPERS Health Insurance offerings to MVCD staff (review email)
**Will also need to choose a separate vendor to provide vision & dental insurance
3. Meeting date selection choice: of Public Employee Performance Evaluation Pursuant to Government Code Section 54957 - Job Title: General Manager
4. New Niche Wall Dedication Ceremony- discuss dates
5. \$1 million in “endowment” County fund – direction from trustees on future investment
6. CAPC 2025 Conference Seaside, CA discuss

H. General Manager Report - Laurel Sign refurb update, Stifel investment update

I. Office Manager Report -

1. Nov./Dec. recap: Sales & remaining inventory, preneed requests
2. Digitized Files
3. Financials - November

J. Action Items-

1. Swearing in of New Head Chair & Vice Chair
2. Price List Increase- adoption and approval
3. Resolution regarding preneed sales of cemetery plots
4. Approval of \$75,000 CA Class transfer
5. Approval for Burial Vaults X15 Polyguard
6. Approval of Invoice for rock from North Co. Sand and Gravel

K. Trustee Reports-



L. Closed Session Items-

1.Public Employee Performance Evaluation Pursuant to Government Code Section 54957 -

Job Title: Office Manager

M. Future Agenda Items-

N. Next Meeting Date: January 28, 2025 at 02:00 PM

O. Adjournment-

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:

8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Chelsea Richi, Office Manager/ Secretary of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing minutes was posted on Friday, 01/10/2025 at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: 01/10/2025 at 03:30 PM

Respectfully By: Chelsea Richi,
Office Manager & Secretary to the Board