

MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

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www.murrietacemetery.org/

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

March 26, 2024—2:00 p.m.

District Office—42800 Ivy Street

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi

D. Approval of Agenda

E. Public Comments

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

F. Announcements

1. Equipment and activities update
 - a. Fuel shed pad poured – sets for two weeks then shed is assembled on it
 - b. South County Pest treated for squirrels and gophers, weeds in rip rap
 - c. ELM Tree to remove infected pine tree and dead tree on north fence line
 - d. Grounds Signage

G. Consent Calendar

1. Accept Minutes
2. Approve disbursements
3. Receive and File Financial Statements

H. Discussion Items

- 1. Office Manager at CalPers training in San Diego**
- 2 CAPC Conference follow up**
- 3. Logo student presentation – reschedule for April meeting**
- 4. Columbaria ordering/funding**
- 5. Spoke with Pacific Western Bank (Bank of California) about moving banking there**
- 6. Federal Jury Duty summons for General Manager – April 16 through April 29**
- 7. Grounds walk to discuss proposed projects/improvements**

I. Manager's Reports

- 1. February recap: Sales and remaining inventory, pre-need requests**
- 2. Digitized files**
- 3. Financials4.**

J. Action Items

- 1. Approve expense for backhoe training - \$4000.00**
- 2. Approve expense for burial vault order \$5731.00**
- 3.**

K. Trustee Reports

L. Future Agenda Items

M. Closed Session Items

- 1. Potential Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4)
Number of Potential Cases: 1**

N. Next Meeting Date: April 23, 2024 2:00PM

O. Adjournment

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday March 22, 2024, at 2 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: March 22, 2024

By: Michael Sauer, General Manager