

MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

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MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

July 23, 2024—2:00 p.m.

District Office—42800 Ivy Street

A. Call to Order –*Chair Penko called the meeting to order at 02:00 PM.*

B. Pledge of Allegiance -- *Complete*

C. Roll Call

Chair Penko, Vice-chair Mejares-Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi

All Present besides Vice-chair Mejares-Pham arrival at 02:02 PM.

D. Approval of Agenda –*Trustee Klein made a motion to approve the agenda, motion seconded by Trustee Busch. Motion carried 4/0.*

E. Public Comments – *No public comments*

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

F. Consent Calendar - *Approved*

1. Accept Minutes
2. Approve disbursements
3. Receive and File Financial Statements

G. Announcements

1. Equipment and activities update
 - a. **Groundskeeper hire**- *Trustees updated*
 - b. **Request for bids on materials bins** - *Trustees updated*
 - c. **Drains added in lower D**- *Trustees updated*

H. Discussion Items

1. **GPR price comparison** - *Updated board on bids, Board of trustees wanted to know the accuracy as well as if there was a clause within the contract?*

I. Manager's Reports - *Completed*

1. **June recap: Sales and remaining inventory, pre-need requests**
2. **Digitized files**
3. **Financials – year end**

J. Action Items - None

K. Trustee Reports – *Chair Penko will be absent from the next Regular scheduled Board Meeting in August.*

L. Closed Session Items *Entered into closed session at 02:37 PM*

1. Potential Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4)
Number of Potential Cases: 1

Came out of closed session at 02:49 PM

M. Future Agenda Items

Recommendation of how to Board of Trustees can assist with the selection process for future trustees.

Review of Meeting Calendar for Vice Chair Mejares- Pham

N. Next Meeting Date: August 27, 2024 2:00PM

O. Adjournment -*Chair Penko adjourned the meeting at 02:53 PM*

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday July 19, 2024, at 4 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: July 19, 2024

By: Michael Sauer, General Manager