

# MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office  
42800 Ivy Street  
Murrieta, CA 92562

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[www.murrietacemetery.org/](http://www.murrietacemetery.org/)

## MINUTES

### SPECIAL MEETING OF THE BOARD OF TRUSTEES

March 29, 2024—4:00 p.m.

District Office—42800 Ivy Street

**A. Call to Order** – *Chair Penko called the meeting to order at 04:00 PM*

**B. Pledge of Allegiance** - *Completed*

**C. Roll Call**

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi

*All present except: Vice-chair Pham and Office Manager Richi*

**D. Approval of Agenda** – **Trustee McConnell made a motion for the approval of the agenda, Trustee Klein seconded the motion. Motion carried 4/0.**

**E. Public Comments**

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

*No public attendance*

**F. Discussion Items**

**1. Financials**

**a. Process of withdrawing funds from county treasurer**

**b. CA Class – investment pool for public agencies**

*Board of Trustees asked 1. How much does it cost to bond? 2. Is there a deductible on a claim against the bond? 3.Amount of bond? General Manager Sauer to update board of trustees with findings from questions asked.*

*Trustee Busch requested for General Manager Sauer to do some research on business credit card that gives points and or cash back.*

**G. Action Items**

**1. Approve expense for Kubota UTV** – *Chair Penko made a motion to approve expense for Kubota UTV , Trustee Klein seconded the motion. Motion carried 4/0.*

**H. Next Meeting Date:** April 23, 2024 2:00PM

**I. Adjournment** -*Chair Penko adjourned meeting at 04:26 PM.*

### IMPORTANT NOTICES

**In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)**

**The agenda and all related documents are available for public review online at [www.murrietacemetery.org](http://www.murrietacemetery.org) and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**CERTIFICATION**

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Thursday March 28, 2024, at 2 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 24 hours prior to the time of this Special Meeting.

Date: March 28, 2024

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By: Michael Sauer, General Manager