

# MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office  
42800 Ivy Street  
Murrieta, CA 92562

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[www.murrietacemetery.org/](http://www.murrietacemetery.org/)

## MINUTES

### SPECIAL MEETING OF THE BOARD OF TRUSTEES

**April 3, 2024—11:00a.m.**

**District Office—42800 Ivy Street**

**A. Call to Order** - *Chair Penko called meeting to order at 11:00 AM*

**B. Pledge of Allegiance** - *Complete*

**C. Roll Call**

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Busch, Trustee Klein, General Manager Sauer, Office Manager Richi - *All present except Vice chair Pham and trustee McConnell*

**D. Approval of Agenda** – *Trustee Klein made a motion to approve the agenda, Trustee Busch seconded the motion. Motion carried 3/0.*

**E. Public Comments**

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

*No public comments.*

**F. Discussion Items**

**1. Financials**     **a. Process of withdrawing funds from county treasurer –**  
*Board of trustees informed by General Manager Sauer of process.*

**G. Action Items**

**1. Approve expense for Weed abatement and tree service – cost is \$10,000 with Dylan Dixon Tree Services, Trustee Klein made a motion to approve expense, Chair Penko seconded the motion, Trustee Busch in agreement. Motion carried 3/0.**

**H. Next Meeting Date:** April 23, 2024 2:00PM

**I. Adjournment** – *With no further business to discuss Chair Penko adjourned meeting at 11:10 am.*

**IMPORTANT NOTICES**

**In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)**

**The agenda and all related documents are available for public review online at [www.murrietacemetery.org](http://www.murrietacemetery.org) and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**CERTIFICATION**

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Tuesday, April. 2, 2024, at 10:00am at 42800 Ivy Street, Murrieta, California, and on the District's website at least 24 hours prior to the time of this Special Meeting.

Date: April 2, 2024

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By: Michael Sauer, General Manager