Murrieta Valley Cemetery District

Board of Trustees – Regular Meeting *MINUTES*

Location: District Office – Laurel Cemetery
42800 Ivy Street, Murrieta, CA 92562
951.677.4223

Date: August 13, 2026
Time: 10:00 AM
www.murrietacemetery.org

A. Call to Order *by Chair Barton*

B. Pledge of Allegiance C. Roll Call *by chair Barton, all present*

Chair Barton, Vice Chair Pham, Trustee McConnell, Trustee Penko, Trustee Gerber, GM Sauer

D. Approval of Agenda – *motion by Trustee McConnell, seconded by Trustee Gerbe, all in favor*

E. Public Comments - Time Limit: 3 minutes per speaker. – *No public in attendance.*

Members of the public may address the Board regarding items not listed on the agenda but within the subject matter jurisdiction of the Board.

Speakers may also address agenda items at the time they are discussed.

F. Closed Session – *entered closed session at 10:04AM*

1. Conference With Legal Counsel –
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Number of Potential Cases: 1

2. Real Property Negotiation
Pursuant to Government Code Section 54956.8
Property: within MVCD boundaries

G. Reconvene to Open Session *at 10:43AM with board decision to deny in full a claim against the district delivered from Payton Law. District general counsel to provide letter of formal denial.*

H. Trustee Reports - *None*

I. General Manager's Reports

1. Operational summary – *recap of current staffing, upcoming conference and events.*
2. Burial Activity summary – *Reviewed June activity and notice of two upcoming Saturday services.*
3. Financial Summary – *review of June results. Trustee Connie McConnell recommended contacting state senator's office regarding property tax question.*

J. Discussion Items

1. Updated staff job descriptions – *discussed suggested revisions and review next meeting*.
2. Social Media policy draft review – *discussed to adopt as is with revision to appendix A and move to action item for next agenda to adopt policy. Motion by Chair Barton, seconded by Vice-chair Pham, all in favor.*

K. Action Items.

1. Approve minutes 07/23/2026 meeting – *motion to approve by Trustee Penko, seconded by Trustee McConnell, all in favor*
2. Approve $14260.00 Polyguard invoice for 36 burial vaults – *motion to approve by Trustee McConnell, seconded by Trustee Penko, all in favor.*

L. Future Agenda Items – *resolution to adopt social media policy, review job descriptions re-write, closed session for potential litigation, and for real property negotiation*

M. Next Regular Meeting 🗓 September 1st, 2026 10:00AM

N. Adjournment – *at 11:22AM by Chair Barton*

Important Notices

Americans with Disabilities Act (ADA) Compliance
In compliance with ADA Title II (28 CFR 35.102–35.104), if you require special assistance to participate in this meeting, please contact the District Manager at (951) 677-4223 at least 48 hours prior to the meeting when possible.

Public Records Availability
The agenda and select related documents are available online at: www.murrietacemetery.org, and all documentation is available for review at the District Office, 42800 Ivy Street, Murrieta, CA 92562 Monday through Friday 8:00AM to 4:00PM

Certification

I, Michael Sauer, General Manager of the Murrieta Valley Cemetery District, hereby certify that a copy of this agenda was posted on August 10th, 2026, at 10:00AM at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

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Michael Sauer
General Manager