



MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

Phone: 951.677.4223
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www.murrietacemetery.org/

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

April 22, 2024 — 01:00 PM

42800 Ivy Street, Murrieta, CA 92562

The hearing will take place after our regularly scheduled meeting

PUBLIC HEARING 02:00 PM

A. Call to Order -

B. Pledge of Allegiance -

C. Roll Call - Chair Mejares-Pham, Vice Chair Penko, Trustee Barton, Trustee Klein, Trustee McConnell, Office Manager Richi, General Manager Sauer

D. Approval of Agenda --

E. Announcements –

F. Public Comments – Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

G. Consent Calendar-

1. Accept Minutes –

2. Approve disbursements-NONE

3. Receive and File Financial Statements-NONE

H. Discussion Items –

1. Comp Time/ Over Time – Handout provided

2. Health Benefits- (Chair & Vice Chair)

3. Life Insurance – Presentation from Colonial Life

I. General Manager Report – First Citizen's form signatures for Trustees on account

J. Office Manager Report -

K. Action Items-

1. **Ecofert Contract -\$25,000 – 3 year**

L. Closed Session Item –

1. Conference With Real Property Negotiators (Pursuant to Government Code Section 54956.8.)

2. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Job Title: Office Manager

3. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Job Title: General Manager

M. Trustee Reports-

N. PUBLIC HEARING 02:00 PM

O. Public Comments – Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

P. Action Items- 1. Trustee Stipend Increase



- Q. Future Agenda Items-** Health Benefits / Life insurance, New Employee handbook, US Bank (endowment account), Travel Expense Policy/ Resolution, Put on November: Professional Development assessment and budget for 2026, Subcommittees
- R. Next Meeting Date:** May 13th, 2025 -- 01:00 PM
- S. Adjournment-**

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Chelsea Richi, Office Manager/ Secretary of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing Agenda was posted on 04/18/2025 on the District's website.

Date: 04/18/2025

Respectfully By: Chelsea Richi,
Office Manager & Secretary to the Board

DRAFT