



Murrieta Valley Cemetery District

Board of Trustees – Regular Meeting

Location: District Office – Laurel Cemetery
42800 Ivy Street, Murrieta, CA 92562
951.677.4223

Date: October 6, 2026
Time: 10:00 AM
www.murrietacemetery.org

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Chair Barton, Vice Chair Pham, Trustee McConnell, Trustee Penko, Trustee Gerber, GM Sauer

D. Approval of Agenda

E. Public Comments - Time Limit: 3 minutes per speaker.

Members of the public may address the Board regarding items not listed on the agenda but within the subject matter jurisdiction of the Board.

Speakers may also address agenda items at the time they are discussed.

F. Closed Session –

1. **Public Employee Performance Evaluation**
Pursuant to Government Code Section 54957
Job Title: General Manger

G. Reconvene to Open Session

H. Trustee Reports

I. General Manager's Reports



1. Operational summary
2. Burial Activity summary August and September
3. Financial Summary August
4. Required training for trustees of the board

J. Discussion Items

1. Updated staff job descriptions – GM to submit to HR business partner for review
2. Publicly Available Pay Scale – review drafts for format

K. Action Items.

1. Approve minutes 09/01/2026 meeting
2. Approve AUG 2026 disbursements
3. Approve AUG 2026 financials
4. Resolution to adopt social media policy for the district

L. Future Agenda Items

M. Next Regular Meeting November 3, 2026 10:00AM

N. Adjournment

Important Notices

Americans with Disabilities Act (ADA) Compliance

In compliance with ADA Title II (28 CFR 35.102–35.104), if you require special assistance to participate in this meeting, please contact the District Manager at (951) 677-4223 at least 48 hours prior to the meeting when possible.

Public Records Availability

The agenda and select related documents are available online at:

www.murrietacemetery.org, and all documentation is available for review at the District Office, 42800 Ivy Street, Murrieta, CA 92562 Monday through Friday 8:00AM to 4:00PM



Certification

I, Michael Sauer, General Manager of the Murrieta Valley Cemetery District, hereby certify that a copy of this agenda was posted on October 3rd, 2026, at 10:00AM at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Michael Sauer
General Manager